

## Town of Ocean View Delaware

September 9, 2025

TO: Honorable Mayor and Council  
FROM: Matt Martin Facility Operations Manager, Public Works  
SUBJECT: Monthly update for Dept. of Public Works as of September 3, 2025

### 32 WEST COMMUNITY CENTER & JOHN WEST PARK

- Conducted daily facility inspections, including trash removal and restroom supply checks.
- Performed daily playground inspections and logged findings on the IPAD
- Set up for weekly meetings and rentals in the Town Hall.
- Pulled and sprayed weeds in mulch beds.
- Power washed sidewalks
- Fixed the flashing on the doors of the bathrooms.
- Repaired an anchor for the Jax climbing structure in the playground area.
- Three bands played at the park
  - 7/29 Marshal Murdock Band
  - 8/17 Hot Sauce
  - 8/29 The Funsters
- Lost part of an oak tree in the dog park during the passing of hurricane Erin.
- Started to remove the high mulch from the trees throughout the park to prevent girdling around the trunk and expose the tree flare.



## 201 CENTRAL AVENUE

- Vlad Roofing was quick to respond to a leaking roof vent.
- Replaced ceiling tiles that were discolored.
- Power washed the sidewalks and removed rust stains on the pillars of the building.
- Installed pavers under the outdoor message board.

## FIELD WORK

- Conducted weekly town inspections, checking for damaged street signs, clogged drains, and roadside litter.
- Cut the grass at Blue Star Memorial and the bridge as needed.
- Watered and mulched Blue Star Memorial and surrounding trees.
- Cut back trees and brush throughout the town and in neighborhoods.
- Straightened road signs throughout the town and replacing damaged signs.
- Assisted Ken with the supervision of pipe jetting throughout town. Clearing drainpipes where needed.
- Power washed sidewalks in Savannahs Landing.



## 222 MAINTENANCE WAY

- Installed four new tires on our double axel trailer.
- Sharpened all chainsaw chains and mower blades.

## Training

- Matt and Jacob attended the 2025 Delaware Summer Turf and Nursery Expo, classes included:
  - Stormwater Management tips and Techniques
  - Pest and Disease Walk
  - Protocol of designating Plant Invasive's